

## Missed Appointment Letter

Dear Parent/Guardian,

A diagnostic hearing evaluation is recommended for all babies who do not pass their hospital hearing screening or have risk factors for childhood hearing loss.

Our records indicate that your baby, \_\_\_\_\_, was scheduled for a hearing evaluation in our audiology department on \_\_\_\_\_ but missed the appointment.

The first years of life are very important for learning language and developing communication. The earlier a hearing loss is found, the better it is for your baby. Without detailed testing, you will not know how well your baby hears. Even babies with hearing loss startle to loud sounds.

Please contact our office at **(xxx – xxx- xxxx)** as soon as possible and we will be happy to reschedule this appointment for you.

We care about your baby's hearing and hope to hear from you soon.

Thank you,